

Klosterneuburg, February 5th, 2021

Dear Sir, dear Madam, dear parents!

I would like to approach you again with some summary information before the start on Monday:

- **Shift work** for all students according to the group division (A-yellow) and (B-blue). The schedule according to the groups can be found on the school's website, as well as a letter from Minister Faßmann to all parents. Participation in the "entry" self-tests or proof of a negative antigen test is a prerequisite for attending school in face-to-face classes. Pupils can only take part in face-to-face lessons if their parents or legal guardians have given permission to carry out the self-tests. The school carried out and finished this survey a few weeks ago.
- There are **two face-to-face teaching days** and **two specialization days** per week. The group assignment was communicated (or will be communicated later today) to the children by the classroom teachers. Please understand that we were unable to arrange any further swaps (friends, neighbourhoods) after the sibling query. The repeated implementation of the test in shifts is not manageable in terms of safety with our size (1200 students). Thank you for the support by the parents' association in this approach!
- **Tests** always take place on **Mondays** and **Wednesdays** in the first hour. We start on February 8th, 2021 with group A and on February 10th, 2021 with group B. The procedure is carried out with the teacher from the first lesson. If religion is on the timetable in the first lesson, everyone who is assigned to the respective group (yellow / blue) for the day must come to school at the first lesson.
- On **Friday**, all students are taught distance learning according to the timetable.
- Wearing a **mask** is compulsory for the **lower grades** in the entire school building throughout the day.
- **FFP2** masks are compulsory in the entire school building for the **upper level**. Please give your older child a spare mask. In the event that an elastic strap snaps or another emergency occurs, we have some reserve masks from the parents' association (secretariat). Many thanks again at this point to the uncomplicated support from the parents' association!
- **Sports** classes take place exclusively outdoors. Please make sure your child is wearing appropriate clothing.
- **Extra-curricular classes, optional subjects, SPA, CAS and afternoon care** do **not** take place in shift work - exceptions are: VWA, DaF and Mathematics for the 8th grade.
- The offer for **afternoon care** exists for the group who has face-to-face teaching on that particular day as well as for children who have registered for care.

- **Hybrid teaching:** Should teachers be teaching in face-to-face lessons in hybrid mode (lessons in the face-to-face group with live stream), pupils in distance learning can switch to "Teams" via a web meeting. Teachers who consider it sensible and also technically feasible can carry out hybrid lessons. For the pupils it is an offer without attendance checking; the attention of the teacher lies fully with the children who are present in the classroom. If teachers hold lessons in hybrid mode, the class teacher will clarify beforehand for legal reasons (i.e. data protection reasons) whether parents might disagree. Teachers need to inform their students if and when they will be offering hybrid mode. We can only offer this type of lesson on a case-by-case basis.

All teachers are very concerned about the wellbeing and educational progress of your children. We have already managed to a large extent some technical problems, here's another big thank you to the parents' association for their support.

- One more thing: switch on **cameras & microphones!**

I would like to thank you for the positive feedback at the end of the semester, the constructive communication and your help in dealing with this situation.

We look forward to having your children back at the school.

I wish you a nice weekend and good health!

With kind regards

Mag. Hemma Poledna, e.h.

Headmistress